

Date: Thursday, 23rd March 2023
Our Ref: MB/CM FOI 5612

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Re: Freedom of Information Request FOI 5612

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 24th February 2023.

Your request was as follows:

I'm interested in gaining the following information regarding Trust Procurement of pre-printed stationery, that is NOT produced within the Trust.

1. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?

N/A

2. What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?

The Walton Centre NHS Foundation Trust (WCFT) can confirm the annual spend is £101,638.28, 100% is ad-hoc.

3. When was the contract awarded and for what period of time? If in an extension period, when does it end?

N/A

4. Who is the current contracted supplier?

The WCFT do not have a contract in place although we do have spend in this category.

5. Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?

Stock is not held by a 3rd party.

6. Does the Trust have a Communication's Department? If so, please can you advise the contact details?

The WCFT does have a Communications Department

Email - wcft.communications@nhs.net

7. For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?

The WCFT does not disclose individual staff members contact details. You can write to staff using the address above or

alternatively email wcf.enquiries@nhs.net asking for your correspondence to be forwarded on.

Please see our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 5612 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted by:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Online: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/>

Telephone: 0303 123 1113

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information